



Mountain Fresh Memo

To: Interested parties
From: Mountain Fresh Board of Directors
Date: July 17, 2018
Subj: ***Glorious Harvest Farmers Market & Craft Show*** during the ***Autumn Glory Festival*** Application

Vendor space is available during the Autumn Glory Festival at the Mountain Fresh Pavilion by the town parking lot in Oakland, Maryland October 11-13, 2018. Please read the following, as this year some changes were made to the application and the process for making an application.

Classes of Vendors: there are five classes of vendors, in order of placement priority for our Farmers Market and Craft Show: ***Farmers Market member vendors, vendors with items hand made by the vendors themselves, nonprofit vendors – not selling and selling, then a limited number of commercial vendors.***

Farmers Market Member Vendors

All Mountain Fresh Producers Association members have first priority for spaces within and outside the market pavilion during Autumn Glory.

Handcraft Vendors

Non-Member vendors selling items they have made/grown themselves have second priority for spaces within and outside the market pavilion during Autumn Glory.

Non-Profit Vendors

Two classes of non-profit vendors include:

- (1) distributing information only, no selling – third priority for placement, and
- (2) selling something (items for sale, raffle tickets, etc.) – fourth priority for placement.

To be considered a non-profit vendor, all proceeds must benefit a verified 501(c)(3) or equivalent non-profit organization. For instance, a person selling items and donating a portion of their profits to a non-profit organization is NOT considered a non-profit vendor – this vendor must apply as a commercial vendor. ***All new non-profit applicants must submit a copy of the IRS nonprofit designation letter or equivalent with the application.***

Commercial Vendors

Commercial vendors are defined as anyone who sells something that is manufactured elsewhere or by someone else, and sold by you or selling any other type of items not made by you. It is the goal of our market to have no commercial vendors if possible. We want only handcrafted items to be sold. However, the board and/or the market manager may approve a limited number of commercial vendors. If approved as a vendor, all commercial vendors will be provided a space to set up ***outside*** the pavilion on the north end (near Rotary Park). No exemptions will be made to this policy. All commercial vendors must, therefore, supply their own canopies, tables, chairs, etc. and will not be permitted to set up under the pavilion roof.

Schedule & Fees

<u>Type of vendor</u>	<u>11am-5pm Thursday</u>	<u>9am-5pm Friday</u>	<u>9am-5pm Saturday</u>
• Commercial (selling something for profit)	\$20.00	\$60.00	\$60.00
• Handcraft Vendors (items grown/made by the vendor)	\$10.00	\$40.00	\$40.00
• Non-Profit (information only, no selling)	no charge	no charge	no charge
• Non-Profit* (selling something for fundraising)	\$5.00	\$20.00	\$20.00

Wednesday is a regular farmers market day and we do not provide room for non-members to set up. Friday we will try to have live music at the market. We are not having an official set up on Sunday, October 14, but you are welcome to set up that day if you wish. (This is not advertised).

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Mountain Fresh Producers Association

Garrett County Extension Office
 1916 MD Hwy, Suite A
 Oakland, MD 21550

301-334-6960 phone
 info@MountainFresh.org
 www.MountainFresh.org



Autumn Glory Application Info, Continued

For any vendor that sets up in the same space for multiple days, it is recommended that they tear down in the evening and set up again the next morning. A vendor may leave their display set up overnight at their own risk. If a vendor leaves their display up, it is the vendor's responsibility to secure their products and display pieces. No overnight security is provided, though local law enforcement does patrol the area periodically.

All canopies must be secured to ensure they do not fly away in high winds.

Saturday the vendors usually order pizza in early afternoon (around 1:00 pm) when the parade starts (and the customer base disappears for a few hours during the parade). Feel free to join us.

The absolute deadline for applying for Autumn Glory is August 20. Please return your application and payment to the address provided by that date.

No applications received after August 20, 2018 will be considered.

The Mountain Fresh Producers Association reserves the right to deny access to the market pavilion during Autumn Glory to any business deemed inappropriate for the market by the board of directors and/or the market manager. If a vendor is denied access, all payments will be refunded to the business denied access.

No refunds unless your application/access is denied. We cannot accept credit cards; pay with cash, check, or money orders only, please. Payments are due with your application.

Enclosed is the application for vendor spaces, in case you are interested in participating.

Should you have questions or need additional information, please contact Market Manager, Darlene Terlizzi (who will also be at the market and assist you during the festival) 301-334-9398 or 240-285-7420.

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